




MACKENZIE COUNTY

BUDGET
COUNCIL
MEETING

JANUARY 17, 2022
10:00 AM

FORT VERMILION COUNCIL
CHAMBERS

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

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Mackenzie County

**MACKENZIE COUNTY
BUDGET COUNCIL MEETING**

**Tuesday January 17, 2022
10:00 a.m.**

Fort Vermilion Council Chambers

Fort Vermilion, Alberta

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	3
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the January 11, 2022 Regular Council Meeting	7
		b) Business Arising out of the Minutes	
CLOSED MEETING:		<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	4.	a) None	
TENDERS:			
	5.	a) None	
		b)	
PUBLIC HEARINGS:		Public Hearings	
	6.	a) None	
DELEGATIONS	7.	a) None	
		b)	
GENERAL REPORTS:	8.	a) None	
		b)	

AGRICULTURE SERVICES:	9.	a)	None	
		b)		
COMMUNITY SERVICES:	10.	a)	None	
		b)		
		c)		
FINANCE:	11.	a)	2022 Capital Projects	17
		b)	Amended Organizational Chart (HANDOUT)	27
		c)	Draft 2022 Operating Budget	29
		d)		
OPERATIONS:	12.	a)	None	
		b)		
UTILITIES:	13.	a)	None	
		b)		
PLANNING & DEVELOPMENT:	14.	a)	None	
		b)		
		c)		
ADMINISTRATION:	15.	a)		
		b)		
COUNCIL COMMITTEE REPORTS:	16.	a)	None	
		b)	None	
		c)		
		d)		
INFORMATION / CORRESPONDENCE:	17.	a)	None	

NOTICE OF MOTION: 18. a)

NEXT MEETING DATES: 19. a) Regular Council Meeting
February 2, 2022
10:00 a.m.
Fort Vermilion Council Chambers

b)

ADJOURNMENT: 20. a) Adjournment

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, January 11, 2022
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
Darrell Derksen	Councillor
David Driedger	Councillor
Garrell Smith	Councillor
Lisa Wardley	Councillor – virtual
Ernest Peters	Councillor

REGRETS:

ADMINISTRATION:

Byron Peters	Interim Chief Administrative Officer
	Director of Projects and Infrastructure
Carrie Simpson	Director of Legislative Services
Jennifer Batt	Director of Finance
Jeff Simpson	Director of Operations
John Zacharias	Director of Utilities - virtual
Caitlin Smith	Manager of Planning and Development
Grant Smith	Agricultural Fieldman
Colleen Sarapuk	Administrative Officer /Recording Secretary

ALSO PRESENT: Members of the Public

Minutes of the Regular Council meeting for Mackenzie County held on January 11, 2022 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 22-01-014 MOVED by Councillor Braun

That the agenda be adopted with the following additions;

- 12.a) Snowplow for Seniors
- 12.b) Sidewalk Maintenance Fee

- 15.c) Notification of Proposed Changes to Fisheries Regulations
- 15.d) Canadian Northern Corridor Research Program Round Table
- 15.e) Municipal Roles in Reconciliation Workshop
- 15.f) Chief Administrative Officer (CAO) Recruitment Update

CARRIED

CLOSED MEETING: 4. a) Closed Meeting

Councillor Bateman and Councillor Smith declared themselves in conflict of interest and left the meeting.

MOTION 22-01-015 MOVED by Deputy Reeve Sarapuk

That Council move into a closed meeting at 10:01 a.m. to discuss the following:

- 4.a) Land Purchase (s. 23, 24, 25 and 27)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Members of Council other than Councillor Bateman and Councillor Smith
- Byron Peters, Interim Chief Administrative Officer
- Jennifer Batt, Director of Finance
- Jeff Simpson, Director of Operations
- Carrie Simpson, Director of Legislative Services
- Caitlin Smith, Manager of Planning & Development
- Colleen Sarapuk, Administrative Officer
- John Zacharias, Director of Utilities
- Grant Smith, Agricultural Fieldman

MOTION 22-01-016 MOVED by Councillor Derksen

That Council move out of a closed meeting at 10:21 a.m.

CARRIED

Councillor Bateman and Councillor Smith returned to the meeting.

MOTION 22-01-017 MOVED by Councillor Driedger

That administration proceed with land purchase as discussed, with funding coming from the Gravel Reserve Project.

CARRIED

PUBLIC HEARINGS: 6.a) None

GENERAL REPORTS: 8. a) **CAO & Director Reports for December, 2021**

MOTION 22-01-018 **MOVED** by Councillor Peters

That the CAO & Director reports for December 2021 be received for information.

CARRIED

AGRICULTURE SERVICES: 9. a) **Managing Tuberculosis and Brucellosis in Wood Buffalo National Park Working and Stakeholder Group Member Appointment**

MOTION 22-01-019 **MOVED** by Councillor Braun

That Councillor Wardley be appointed as a member to Wood Buffalo National Park (WBNP) Diseased Bison Stakeholder Group.

CARRIED

TENDERS: 5.a) **Fort Vermilion Airport Flood Recovery Phase 3 Bid Evaluation**

MOTION 22-01-020 **MOVED** by Councillor Driedger

That administration negotiate and/or verify costs and scope of work for the Fort Vermilion Airport Flood Recovery Phase 3 tender with the current bidder and bring back a recommendation to the next council meeting.

CARRIED

COMMUNITY SERVICES: 10. a) None

FINANCE: 11. a) **Amend Policy FIN025 – Purchasing Authority Directive and Tendering Process**

MOTION 22-01-021 **MOVED** by Councillor Braun

That Policy FIN025 Purchasing Authority Directive and Tendering Process be amended as discussed.

CARRIED

Reeve Knelsen recessed the meeting at 11:16 a.m. and reconvened the meeting at 11:30 a.m.

FINANCE:

11. b) Rebuild Eagles Nest Road – Funding Source Amendment

MOTION 22-01-022
Requires 2/3

MOVED by Councillor Bateman

That the 2021 Capital Project - Rebuild Eagles Nest Road funding sources be amended to \$589,164 from the Canada Community – Building Fund, and \$195,000 from Municipal Sustainability Initiative.

CARRIED

FINANCE:

11. c) Review/Amend - Policy ADM033 Personal Vehicle Allowance

MOTION 22-01-023

MOVED by Councillor Peters

That Policy ADM033 Personal Vehicle Allowance be amended as presented.

CARRIED

FINANCE:

11. d) Financial Reports – January 1 – November 30, 2021

MOTION 22-01-024

MOVED by Councillor Peters

That the Financial Reports for January - November 30, 2021 be received for information.

CARRIED

FINANCE:

11. e) Expense Claims – Councillors

MOTION 22-01-025

MOVED by Councillor Cardinal

That the Councillor expense claims for December 2021 be received for information.

CARRIED

FINANCE:

11. f) Expense Claims – Members at Large

MOTION 22-01-026

MOVED by Councillor Braun

That the Member at Large Expense Claims for November & December 2021 be received for information.

CARRIED

UTILITIES:

13. a) None

**PLANNING &
DEVELOPMENT:**

14. a) Bylaw 1250-22 Land Use Bylaw Amendment to Rezone Part of Plan 182 1653; 1; 2 from Rural Industrial General "RIG" to Agricultural "A"

MOTION 22-01-027

MOVED by Councillor Bateman

That the first reading be given to Bylaw 1250-22 being an Land Use Bylaw Amendment to Rezone Part of Plan 182 1653;1;2 from Rural Industrial General "RIG" to Agricultural "A", subject to public hearing input.

CARRIED

MOTION 22-01-028

MOVED by Councillor Bateman

That at the of time of Subdivision approval for Plan 182 1653; Block 1; Lot 2, the landowner is responsible to provide a 30 meter road allowance and construct a road to County standard.

CARRIED

Reeve Knelsen recessed the meeting at 12:08 p.m. and reconvened the meeting at 12:45 p.m.

DELEGATIONS

7. a) MLA Williams – 1:00 p.m.

Reeve Knelsen recessed the meeting at 2:23 p.m. and reconvened the meeting at 2:34 p.m.

OPERATIONS:

12. a) Snowplow for Seniors (addition)

MOTION 22-01-029
Requires unanimous

MOVED by Councillor Smith

That the Snowplow for Seniors discussion be TABLED until the next Council meeting.

CARRIED

OPERATIONS:

12. b) Sidewalk Maintenance Fee (addition)

MOTION 22-01-030
 Requires unanimous

MOVED by Councillor Bateman

That the sidewalk Maintenance Fee discussion be received for information.

CARRIED

MOTION 22-01-031
 Requires unanimous

MOVED by Councillor Derksen

That administration implement a Snow Angel program for rural senior residents who may require financial assistance with snow removal.

CARRIED

**PLANNING &
 DEVELOPMENT:**

14. b) Development Statistics Report – January to December 2021

MOTION 22-01-032

MOVED by Councillor Wardley

That the development statistics report for January to December 2021 be received for information.

CARRIED

ADMINISTRATION:

15. a) Mackenzie County Guiding Documents

MOTION 22-01-033

MOVED by Councillor Wardley

That the Mackenzie County Guiding Documents be TABLED until a future Council meeting.

CARRIED

ADMINISTRATION:

15. b) Meetings with Ministers – Rural Municipalities of Alberta (RMA) Spring Convention

MOTION 22-01-034

MOVED by Councillor Smith

That administration arrange meetings with the following Ministries to discuss priority topics during the Rural Municipalities of Alberta (RMA) spring convention being held March 2022 in Edmonton.

Ministry:	Priority Topics:
Minister of Agriculture, Forestry and Rural Economic Development	Land Transfer Grazing Leases & Grazing Reserves –Fire Smart

	Rural Broadband Internet
Minister of Municipal Affairs	Municipal Sustainability Initiative (MSI) Funding Mackenzie Region Restructuring
Minister of Jobs, Economy and Innovation	Tourism Development on Crown Land
Minister of Health	Emergency Medical Services General Health Concerns
Minister of Advanced Education	Secondary Education - Mandating Vaccinations
Minister of Transportation	Mandatory Entry-Level Training (MELT) Program
Minister of Environment and Parks	Tourism on Crown Land Campground Leases 10 year Plans Land Procurement north of Zama Proposed Changes to Fisheries Regulations

CARRIED

ADMINISTRATION:

15. c) Notification of Proposed Changes to Fisheries Regulations (addition)

MOTION 22-01-035
 Requires unanimous

MOVED by Councillor Derksen

That the Notification of Proposed Changes to Fisheries Regulations be received for information.

CARRIED

15. f) Chief Administrative Officer (CAO) Recruitment Update (addition)

MOTION 22-01-036
 Requires unanimous

MOVED by Councillor Driedger

That the Chief Administrative Officer (CAO) recruitment update be received for information.

CARRIED

ADMINISTRATION: **15. d) Canadian Northern Corridor Research Program Round Table (addition)**

MOTION 22-01-037 **MOVED** by Councillor Wardley
Requires unanimous

That Council is authorized to attend the Canadian Northern Corridor Research Program Round Table on January 25, 2022.

CARRIED

ADMINISTRATION: **15. e) Municipal Roles in Reconciliation Workshop (addition)**

MOTION 22-01-038 **MOVED** by Councillor Wardley
Requires unanimous

That Council be authorized to attend 1 session of the Virtual RMA Truth & Reconciliation workshop.

CARRIED

COUNCIL COMMITTEE REPORTS: **16. a) Council Committee Reports (verbal)**

MOTION 22-01-039 **MOVED** by Councillor Cardinal

That the Council Committee Reports be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS: **16. b) Inter-Municipal Planning Commission Meeting Minutes**

MOTION 22-01-040 **MOVED** by Deputy Reeve Sarapuk

That the unapproved Inter-Municipal Planning Commission meeting minutes of December 9, 2021 be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS: **16. c) Municipal Planning Commission Meeting Minutes**

MOTION 22-01-041 **MOVED** by Councillor Bateman

That the unapproved Municipal Planning Commission meeting minutes of December 15, 2021 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

17. a) Information/Correspondence

MOTION 22-01-042

MOVED by Councillor Bateman

That the information/correspondence items be accepted for information purposes.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the January 7, 2022 Budget Council Meeting

MOTION 22-01-043

MOVED by Councillor Bateman

That the minutes of the January 7, 2022 Budget Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. b) Business Arising out of the Minutes

NOTICE OF MOTION:

18. a) None

**NEXT MEETING
DATE:**

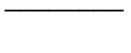
19. a) Next Meeting Dates

Budget Council Meeting
January 17, 2022
10:00 a.m.
Fort Vermilion Council Chambers

Committee of the Whole Meeting
February 1, 2022
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

20. a) Adjournment



MOTION 22-01-044 **MOVED** by Councillor Braun

That the council meeting be adjourned at 4:15 p.m.

CARRIED

These minutes will be presented for approval at the January 17, 2022 Budget Council Meeting.

Joshua Knelsen
Reeve

Byron Peters
Interim Chief Administrative Officer

Unapproved



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	January 17, 2022
Presented By:	Jennifer Batt, Director of Finance
Title:	2022 Capital Projects

BACKGROUND / PROPOSAL:

During the January 7th Budget Council Meeting Council reviewed, and recommended various Capital project to be incorporated in the 2022 Capital Budget. After the January 7th meeting, additional Capital projects were identified, and being brought forward for review and recommendation.

Attached is the 2022 recommended Capital Projects list with identified funding sources, and the additional projects for Council review.

All projects currently would be funded by various reserves, or grants if applicable and available.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

Various reserves, or grants.

SUSTAINABILITY PLAN:

N/A

Author: J. Batt Reviewed by: _____ CAO: _____

COMMUNICATION/PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion

Author: J. Batt Reviewed by: _____ CAO: _____

2022

CAPITAL PROJECT COSTS:

	2022 BUDGET REQUEST	2022 Council Recommended 01/07/22	2023 Council Recommended 01/17/22	Funding Source Reserve	Funding Source MSI	CCBF	Notes
(71) - Recreation Boards							
FV - Community Hall Air Conditioning	\$65,000	\$50,000				\$50,000	FV - Community Hall Air Conditioning
FV - Main lobby epoxy floor	\$8,400	\$8,400				\$8,400	FV - Main lobby epoxy floor
FV - Roof leak exploration and repair	no estimate	\$15,000				\$15,000	FV - Roof leak exploration and repair
LC - Ball Diamond Water Line	\$6,000	\$6,000				\$6,000	LC - Ball Diamond Water Line
LC - 3 new industrial snowblowers for outdoor rinks	\$18,000	\$18,000				\$18,000	LC - 3 new industrial snowblowers for outdoor rinks
LC - New beach volleyball court	\$10,000	\$10,000				\$10,000	LC - New beach volleyball court
LC - Replace concrete pad by shop door	\$7,500	\$7,500				\$7,500	LC - Replace concrete pad by shop door
LC - Zamboni Electric	\$25,000	\$0					ADDITION Recreation Board is requesting that Mackenzie County apply for a grant under the "Electric Vehicles for Municipalities Program". The Zambonie grant is eligible for 30% funding up to \$50,000, and the Charging Station is eligible for 50% of costs up to \$2,000 per station. The La Crete Recreation Board would fund all costs not included in the grant, and is requesting that the County contribute \$25,000 to the project.
ZA - Plexiglass Window in Park Shelter	\$17,000	\$17,000				\$17,000	ZA - Plexiglass Window in Park Shelter
ZA - Cabin Utilities Development - \$120,000 - County share \$20,000	\$20,000	\$20,000				\$20,000	ZA - Cabin Utilities Development - \$120,000 - County share \$20,000 / Cost Sharing
Total department 71	\$176,900	\$151,900		\$0	\$0	\$151,900	\$151,900

(12) - Administration Department							
FC - Photocopier	\$62,500	\$62,500				\$62,500	The current Xerox 125 located in the Fort Vermilion office is in need of replacement. The current machine has a lengthy record of breakdowns which require a technician to travel to service. This is the main copy machine for the Fort Vermilion office which is used for all billing purposes. Continuous breakdowns have a direct impact to the time required to get the billing sent out in the required time.
Zama Building - Air Conditioning	\$79,000	\$79,000				\$79,000	The building completed constructed in 2009. The original plan for the building had an air conditioner component, this was cut due to financial restraints. This building houses not only the County office but also the Zama library and historical artifacts.
Total department 12	\$141,500	\$141,500		\$0	\$0	\$141,500	\$141,500

(23) - Fire Department							
LC - Air Compressor - Bottle Filling Station	\$87,000	\$0				2023 20 bottles @ 1,000 ea	Presently the La Crete Fire Department have a Bottle Filling station to fill their air tanks used during fires and practise. This compressor is old and provides low PSI. This low PSI means shorter period of time before needing to switch out bottles. With newer bottles and higher PSI air volumes the air tanks last for an extended amount of time reducing change out and the possible need to return to the fire hall for recharging. The Zama Fire Department have no bottle filling capabilities and are required to obtain this service from the High Level Fire department or travel to Fort Vermilion. If La Crete acquires a new unit, Zama will use the old one.
FV - Fire hall	\$1,000,000	\$0				\$50k from GCR to FV FH Res	The existing fire hall is in a poor location and is becoming too small for the FV needs. Trucks are forced to exit through the back alley and there are obstacles that make it difficult to maneuver. Council has directed administration to consider the construction of a new hall for Fort Vermilion.
Total department 23	\$1,087,000	\$0		\$0	\$0	\$0	\$0

(32) - Transportation Department							
FV - Office truck	\$50,000	\$48,000				\$48,000	Trade In \$2000 Replacement of 2 pickups that are requiring additional repairs ad services, and have very high mileage 350k+. New assets would be 1/2 ton units w 4x4, medium level equipped. Maintain the cost of operating, parts, and downtime that affects service levels. The current Administration pickups would be transferred down the fleet, and various units would be dispersed throughout the fleet to replace the high km units.
LC - Office truck	\$50,000	\$48,000				\$48,000	Trade In \$2000 Replacement of 2 pickups that are requiring additional repairs ad services, and have very high mileage 350k+. New assets would be 1/2 ton units w 4x4, medium level equipped. Maintain the cost of operating, parts, and downtime that affects service levels. The current Administration pickups would be transferred down the fleet, and various units would be dispersed throughout the fleet to replace the high km units.
LC - Skidsteer	\$80,000	\$0				2023	Replacement of 2014 Skidsteer 4500 hrs used for Public Works to assist with loading snow as unit has high lift capacity, unit also has a miller to asst with asphalt pot hole repairs. Maintain the cost of operating, parts, and downtime that affects service levels.
FV - Zero Turn	\$21,500	\$15,000				\$15,000	Trade in \$6500 Replacement of 2015 front mount mower - 60" deck to downsize to a 60" zeroturn mower. Maintain the cost of operating, parts, and downtime that affects service levels. The zeroturn mower would be more suitable for the needs of the Hamlet/Campgrounds.
Truck - Director of Utilities	\$50,000	\$42,000				\$42,000	Buy Out Lease V&E Reserve Previous Director of Utilities was under the Personal Vehicle program. There are no additional units to supply the Director of Utilities.
FV - Airport Sweeper	\$300,000	\$0				New \$325k - Investigate fabricating options	The current airport sweeper is having numerous mechanics issues, causing down time at critical times. This unit would be recommended to me retained as a back up unit for both the Fort Vermilion and La Crete airport, and stationed out of La Crete, as the new unit would be in Fort Vermilion. Administration is still investigating the options and cost of a used sweeper. Currently unable to provide.
10' pump x 2	\$180,000	\$180,000		\$180,000		shop used	Purchase 2- 10" water pumps for water diversion. New units \$ 140,000-\$160,000 Used units \$40,000-\$60,000 Prices do not include the reels and hoses required to operate the unit. Estimated cost for used reel with hoses & reel pump \$30,000. The County has experienced various forms of flooding, from overland rapid snow melt to water pooling. These pumps would assist in diverting the water to assist various departments operations and possible emergency needs.
Summary Department 32 -Fleet and Equipment	\$731,500	\$333,000		\$180,000	\$0	\$153,000	

Department 32 - Infrastructure							
TWP RD 1050 (27 baseline) 2 miles	\$650,000	\$650,000				\$650,000	Year 2 of 4 year plan. Requires land purchasing for 30 meter ROW, first year (NEARLY COMPLETE). Road rebuild and drainage. Will rebuild 6 miles in over the next 3 years, 2 miles per year.
TWP RD 1060 (Airport Road) 2 miles	\$350,000	\$0				2023	Requires land purchasing for 30 meter ROW, first year (NEARLY COMPLETE 2021). Road rebuild and drainage.
98 street/98 avenue Asphalt	\$900,000	\$0					This would completed the paving for the industrial area 98 Ave and 98 St. Subgrade Prep (150 mm), Granular Base Course (300mm) & Asphalt pave (100mm) This project could be treated like the initial portion with a local improvement of 30% for businesses in the area.

Sawmill Road Asphalt 1.5 miles	\$1,500,000	\$0						This would pave 1.3 KM of access road from HWY 697 West to the Sawmill and any other future industrial development in the area and would include Subgrade Prep (150 mm), Granular Base Course (300mm) & Asphalt pave (100mm). This project could be funded through a local improvement for the businesses in the area.
113 Avenue Asphalt	\$1,200,000	\$100,000				\$100,000		Reshape, and shoulder pull 113 ave This would complete the paving for 113 St (RGE RD 154) from 94 Ave to TWP RD 1060 (Prairie Packers RD) Subgrade Prep (150 mm), Granular Base Course (300 mm) & Asphalt pave (100 mm).
FV - Repair & Replace Sidewalk & Curb River Road to High School	\$200,000	\$0						This would be to replace the curb & sidewalk from High School to River RD. The repair of the sidewalk is because of the damage due to wear-and-tear.
FV - Salt Shed base leveling	\$40,000	\$0						This would include the repair and leveling of the floor/base to prevent unwanted drainage into the shed.
Zama Pavement Repair	\$1,000,000	\$1,000,000				\$1,000,000		Research Grant options - Renamed Road repairs Repair approximately 300 metres of failed road east of Zama City. Deteriorating road, heavily used. This road was built on muskeg. Water within the muskeg is trapped and saturating the base of the road.
Endeavour to Assist - New Road Infrastructure	\$250,000	\$250,000		\$250,000				RRD - balance of 2021 topped to \$500 k From Policy FW039, endeavour to assist. Assisting applicants/farmers with building roads to new lands; survey stakes, water act, culverts, gravel, etc. In addition, the Public Works Department would like to up the current budget from \$250,000 to \$500,000 annually as previous council's have opted to top up the \$250,000 to \$500,000 yearly.
Intersection Upgrade at 100 st & 109 ave	\$1,153,000	\$0						Intersection upgrade to accommodate increased traffic from future development to include traffic lights. Industrial area to north and east of town is expanding. The new hospital to west and additional development will draw increased traffic to the intersection.
Widening 109 ave west	\$2,422,000	\$0						Double lanes on 109 Ave. Prep, excavation, granular base course, asphalt concrete pavement, etc. Industrial area to north and east of town is expanding. The new hospital to west and additional development will draw increased traffic to the intersection.
Widening La Crete North Access	\$4,654,000	\$0						Double lanes on La Crete North Access Prep. Excavation, granular base course, asphalt concrete pavement etc.
Widening 100 st North	\$787,000							Double lanes on 100 St North Prep, excavation, granular base course, asphalt concrete pavement, etc. Industrial area to north and east of town is expanding. The new hospital to west and additional development will draw increased traffic to the intersection.
Traffic light @ 96 st & 109ave Asphalt road		\$1,000,000		\$400,000	\$600,000			\$350 land sale, \$50k Buller
BF 78209 NW 17 105 14 WSM - Teepee Creek	\$550,000	\$550,000				\$550,000		Investigate options NW 17 105 14 WSM Located over Teepee Creek Severe corrosion at main reinforcing steel, and spalls with severely corroded rebar at prestressed girders. A Low Rating Advisory was issued for this bridge October of 2019. The crossing weight has been posted at 10 tonnes.
Range Road 154 - in 108-15	\$350,000	\$350,000				\$350,000		Rebuild 1 mile of road.
Rebuild 2 miles Heliport Road (Twp 1102 - Rge Rd 184-190)	\$750,000							From Range Road 184 West along Township Road 1102 to Range Road 190. Ground work and gravel
Machesis Lake - Soft Spot Repairs	\$200,000							General project to complete soft spot repair from RR 170 / TWP 1092 South
Rebuild Fox Lake Road (2 miles)	\$500,000							Road Deteriorating - From Hwy 88, 2 miles East. Ground work and gravel
Rebuild/Raise Lambert Point Road (1/2 mile)	\$200,000							Road Deteriorating - Ground work and gravel
Summary Department 32 - Infrastructure	\$17,676,000	\$3,900,000	\$0	\$650,000	\$2,600,000	\$650,000	\$2,023	

Department 32 - Operations Total	\$18,407,500	\$4,233,000	\$830,000	\$2,600,000	\$803,000	\$4,233,000
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(33) - Airports

FV - Heat Pole Building	\$50,000	\$50,000				\$50,000		Spray Insulation & radiant heat This would include the insulating and the installation of a natural gas heater. The insulation and heating of this building will allow for Public Works to store its airport sweeper and to ensure it is ready for operation during the winter months.
Summary Department 33 - Airports	\$50,000	\$50,000	\$0	\$0	\$50,000	\$50,000		

(41) - Water Treatment & Distribution Department

LC - Motor Starters	\$90,000	\$90,000		\$90,000				WTR SWR Res These motor starters will improve energy efficiency as these motors are our biggest energy consumption item at the La Crete Water Plant. It will improve the cardlock customers experience at the La Crete Truck Fill as it won't be as hard on their hoses and fittings when starting a fill. Improved energy efficiency as motors run at required speeds instead of at full speed.
Water line Relocation	\$45,000	\$45,000		\$45,000				WTR SWR Res Abandoning waterline that crosses Old Colony graveyard parking lot and 94 Avenue and moving it north along the 113 Street road allowance. Waterline needs to be moved prior to the graveyard being expanded to the west (parking lot).
Water Point Building Replacements (BHP, Tompkins, Rocky Lane)	\$106,000	\$59,000		\$59,000				WTR SWR Res 2 - Highest Need + contingencies Replacement of 4 Rural Waterpoint Buildings (Tompkins Rural Waterpoint, Buffalo Head Prairie Rural Waterpoint, Rocky Lane Rural Waterpoint, and High Level Rural Waterpoint). The pumphouse buildings at the rural waterpoints are old (1980's) and in need of replacement. This is a safety concern due to metal floors rusting etc.
Department 41 - Water Treatment & Distribution	\$241,000	\$194,000	\$194,000	\$0	\$0	\$194,000		

(42) - Sewer Disposal Department

LC - North Sanitary Trunk Sewer	\$5,750,000							Awaiting commitment from developers New lift station and force main near the lagoon, sized to handle significant future growth. Installation of roughly 3000m of new sanitary trunk main on the north side of La Crete, oversized in order to also accommodate a large additional area on the west side of the community. The sanitary sewer infrastructure is at its limits and the community requires a new trunk main to the lagoon in order to accommodate future growth. This project aligns with County planning documents and growth strategies by serving residential, commercial and industrial lands. Various developments have already been approved that require this infrastructure to be installed in order to provide sewer service to the development.
Department 42 - Sewer Disposal	\$5,750,000	\$0	\$0	\$0	\$0	\$0		

(72) - Parks & Playgrounds Department						
FV - Streetscape (CF 2017)	\$25,000	\$25,000		\$25,000		GCR Annual contribution
Streetscape - La Crele	\$25,000	\$25,000		\$25,000		GCR Annual contribution
Wadlin Lake Campground - Major Improvements	\$100,000	\$50,000		\$50,000		Improvements for the Campground as recommended by the Community Services Committee. County Campgrounds have 10 year plans with no funding to support the plans or certain improvements that are identified annually.
Hutch Lake Campground - Major Improvements	\$100,000	\$50,000		\$50,000		Improvements for the Campground as recommended by the Community Services Committee. County Campgrounds have 10 year plans with no funding to support the plans or certain improvements that are identified annually.
Bridge Campground - Major Improvements	\$200,000	\$100,000		\$100,000		Improvements for the Campground as recommended by the Community Services Committee. County Campgrounds have 10 year plans with no funding to support the plans or certain improvements that are identified annually.
Machesis Lake Campground		\$30,000		\$30,000		Improvements for the Campground as recommended by the Community Services Committee. County Campgrounds have 10 year plans with no funding to support the plans or certain improvements that are identified annually. TREE CLEARING
Zama Campground - Major Improvements	\$100,000	\$20,000		\$20,000		Improvements for the Campground as recommended by the Community Services Committee. County Campgrounds have 10 year plans with no funding to support the plans or certain improvements that are identified annually. TREE CLEARING/WATER DRAINAGE
Hamlet Park Development	\$75,000	\$75,000		\$75,000		MR The improvements of hamlet parks to include but not held to Playground equipment, installation of single sport venue (basket ball, tennis courts exampl), additional buildings (shelters, gazebo) fencing, etc. Mackenzie County hamlets are expanding each year resulting in the need for recreational areas within the hamlets that are within residential spaces. New developments are encouraged to have "park" components. Excising park areas have basic equipment recognizing the need for improvements.
Total department 72	\$625,000	\$375,000		\$375,000	\$0	\$0
TOTAL Capital Projects, by Year	\$26,499,400	\$5,165,900		\$1,399,000	\$2,600,000	\$1,166,900
						\$5,165,900

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Rebuild 'Heliport Bypass' (2 miles)

DEPARTMENT	Transportation	PROJECT #	HL01	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Rural	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	Replacement of asset
			#	EXPECTED LIFE OF ASSET	50 years

DESCRIPTION	From Range Road 184 West along Township Road 1102 to Range Road 190. Ground work and gravel
NEED FOR PROJECT	deteriorating road
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	1st Year	2nd Year						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	750,000	-	-	-	-	-	-	-	-	750,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	750,000	-	-	-	-	-	-	-	-	750,000
PROPOSED FINANCING	Previous Years	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	750,000	-	-	-	-	-	-	-	-	750,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	750,000	-	-	-	-	-	-	-	-	750,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Soft Spot Repair Machesis Lake Road

DEPARTMENT	Transportation	PROJECT #	HL02	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Rural	PRIORITY	High	NEW OR REPLACEMENT ASSET	Replacement of asset
			#	EXPECTED LIFE OF ASSET	50 years

DESCRIPTION	General project to complete soft spot repair from RR 170 / TWP 1092 South
NEED FOR PROJECT	Deteriorating road, heavily used
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS		PRIORITY CRITERIA						
	<u>1st Year</u>	<u>2nd Year</u>						
LABOUR			MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
PURCHASED MATERIALS			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED SERVICES			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
TRSF TO RES / RES FUND			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	200,000	-	-	-	-	-	-	-	-	200,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	200,000	-	-	-	-	-	-	-	-	200,000
PROPOSED FINANCING	Previous Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	200,000	-	-	-	-	-	-	-	-	200,000
Tax Levy	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	200,000	-	-	-	-	-	-	-	-	200,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Rebuild 'Fox Lake Road' (2 miles)

DEPARTMENT	Transportation	PROJECT #	FV04	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Rural	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	Replacement of asset
			#	EXPECTED LIFE OF ASSET	50 years

DESCRIPTION	From Hwy 88, 2 miles East. Ground work and gravel
NEED FOR PROJECT	deteriorating road
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	<u>1st Year</u>	<u>2nd Year</u>	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
LABOUR			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED MATERIALS			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
PURCHASED SERVICES			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
TRSF TO RES / RES FUND								
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	500,000	-	-	-	-	-	-	-	-	500,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	500,000	-	-	-	-	-	-	-	-	500,000
PROPOSED FINANCING	Previous Years	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	500,000	-	-	-	-	-	-	-	-	500,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	500,000	-	-	-	-	-	-	-	-	500,000

Form B - Capital Budget Template: Non-Growth Related Projects

MACKENZIE COUNTY
CAPITAL PROJECT JUSTIFICATION SHEET
2019 TO 2028 CAPITAL FORECAST

NEW PROJECT

CARRY OVER PROJECT

PROJECT Rebuild/Raise 'Lambert Point Road' (1/2 mile)

DEPARTMENT	Transportation	PROJECT #	FV05	CHANGE OF LEVEL OF SERVICE	No change
LOCATION	Rural	PRIORITY	Medium	NEW OR REPLACEMENT ASSET	Replacement of asset
			#	EXPECTED LIFE OF ASSET	50 years

DESCRIPTION	From Hwy 88, 2 miles East. Ground work and gravel
NEED FOR PROJECT	deteriorating road
ADDITIONAL INFO	

ANNUAL IMPACT ON CURRENT OPERATING BUDGET FOR MAINTENANCE AND OPERATIONS			PRIORITY CRITERIA					
	<u>1st Year</u>	<u>2nd Year</u>	MANDATED BY LAW	<input type="checkbox"/>	SOCIAL BENEFIT / COMMUNITY NEED	<input type="checkbox"/>	ASSET MANAGEMENT	<input checked="" type="checkbox"/>
LABOUR			PREVIOUSLY COMMITTED	<input type="checkbox"/>	HIGH EXTERNAL FUNDING	<input type="checkbox"/>	COORDINATION WITH OTHER AGENCY	<input type="checkbox"/>
PURCHASED MATERIALS			HEALTH & SAFETY	<input type="checkbox"/>	GROWTH RELATED	<input type="checkbox"/>	ENVIRONMENTAL ISSUES	<input type="checkbox"/>
PURCHASED SERVICES			FUTURE STRATEGIC PLANNING	<input type="checkbox"/>				
TRSF TO RES / RES FUND								
OTHER								
TOTAL OPERATING COST	-	-						
FINANCING COST								
TOTAL COST	-	-						
REVENUE								
NET COST	-	-						

ESTIMATED CAPITAL COST	Previous Years	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Predevelopment Costs	-	-	-	-	-	-	-	-	-	-	-	-
Architect/Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-
Construction	-	-	200,000	-	-	-	-	-	-	-	-	200,000
Equipment/Furniture	-	-	-	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-	-	-	-
Contingency/Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	200,000	-	-	-	-	-	-	-	-	200,000
PROPOSED FINANCING	Previous Years	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Off-Site Levies	-	-	-	-	-	-	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy	-	-	200,000	-	-	-	-	-	-	-	-	200,000
Debt	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	200,000	-	-	-	-	-	-	-	-	200,000



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	January 17, 2022
Presented By:	Byron Peters, Deputy Chief Administrative Office, Director of Projects and Infrastructure
Title:	Updated Organizational Chart (HANDOUT)

BACKGROUND / PROPOSAL:

During the November 19th Budget Council meeting, it was identified that a majority of the responsibility of summer staff is to operate, maintain, move, and load Mackenzie County equipment that is utilized for mowing, weed control, and landscaping.

As these summer staff receive their direction from the Public Work Supervisors, both the Community Services & Operations Directors requested that the two (2) summer staff under the Community Services department, in Fort Vermilion, be moved to fall beneath the Operations department.

It was also identified that the Summer Staff Waste Transfer Station position was for 2021 year only, and has since been removed from the organizational chart. This position was never included in the 2022 Operating Budget.

Council made the following motion:

MOTION 21-11-786 **MOVED** by Councillor Wardley

That the 2 summer staff positions under Community Services be moved to Operations and the Summer Staff Waste Transfer Station position be deleted.

CARRIED

As part of the Budget process, administration presents the Organizational Chart for approval. The updated Organizational Chart will be presented at the meeting for review.

OPTIONS & BENEFITS:

To formalize the reporting structure

Author: J. Batt Reviewed by: _____ CAO: _____

COSTS & SOURCE OF FUNDING:

The amendment to the organization chart would not result in any additional costs.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

ADM038 Organizational Structure

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Organizational Chart be approved as presented.

Author: J. Batt Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	January 17, 2022
Presented By:	Jennifer Batt, Director of Finance
Title:	Draft 2022 Operating Budget

BACKGROUND / PROPOSAL:

Administration has drafted the 2022 Operating Budget for Councils review.

The 2022 Operating Budget presented is based on current expense review, and service levels as identified by Council in 2021, and during the Budget meeting October 12th, and workshop November 4th & 5th, Budget meeting November 19th, and December 7th & 8th, and 16th 2021, and January 7th 2022.

Included in this draft budget is:

- Administration’s review of expenditures, and required budgets to maintain current service levels
- Administration review and amendment to various amendments as noted in the Tracking Sheet Change #1,#2,#3,#4,#5 & #6
- Tax Revenue estimated adjustment for reduction in linear, non-residential, and estimated residential growth increase.
- 2022 Police Costing Model Municipal Share
- Council Committees
- Council Honorarium review and amendment – Committee of the Whole
- Regraveling program
- Gravel Crushing program
- Recommended 2022 One Time projects
- Funding of Reserves
- Insurance Premium amendment
- Non Profit Organizations recommended grant amounts from the December 8th Budget meeting

Author: J. Batt Reviewed by: _____ CAO: _____

2021 One Time Projects being carried forward are fully funded, and will have no negative impact on the 2022 operating budget. Once all projects that were approved to be carried forward have finalized costs for 2021, administration will include the budgets for these projects in upcoming budget meetings.

2021 Year to Date (YTD) Actuals are as of November 30,2021.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION/PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

FIN022 Budget Development Policy

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Track Sheet change #6 be approved as presented, as incorporated into the January 17th Draft 2022 Operating Budget.

Author: J. Batt Reviewed by: _____ CAO: _____

EXECUTIVE SUMMARY

2022 OPERATING DRAFT BUDGET HIGHLIGHTS JANUARY 17, 2022 – MEETING YOUR NEEDS

Mackenzie County administration prepared this budget and are presenting this draft to Council to gain information on the direction Council would like administration to update future draft budgets for presentation to the newly elected or acclaimed Councillors.

Mackenzie County’s record of accomplishment of fiscal responsibility and providing value for the property tax dollar is once again reflected in the Draft 2022 Operating Budget.

The County continues to be affected by many factors that put upward pressure on the budget. These include industry shutdowns, inflation, reductions, and /or lack of provincial/federal funding, escalating infrastructure renewal and maintenance costs, changing legislative requirements and fuel/electrical utility cost pressures.

Administration prepared this draft budget with the anticipated reduction in linear assessment, reduced sale of goods & services, while reducing costs for contracted services, rental fees, and professional fees. Budgeting expenses for an increase in insurance costs, wages, enhanced policing, dust control (Oil), repair & maintenance roads, gravel crushing & remaining status quo for the regravelling program.

The County’s objective is to have a balanced budget, once all service levels have been approved.

Now included in the attached Operating Budget is allocations to/from reserves, and any new 2022 One Time projects recommended by Council.

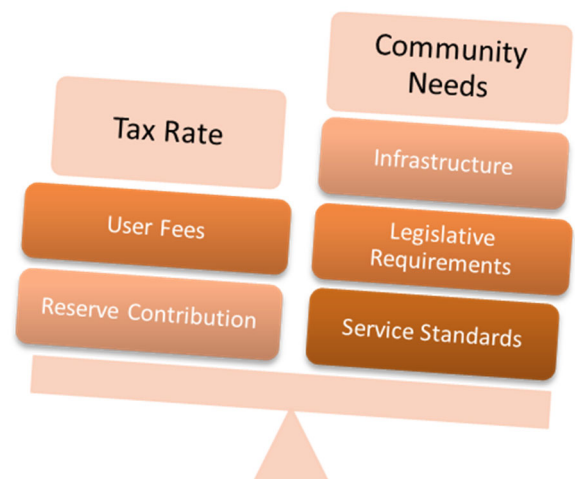
As expenditures will continue for any 2021 One Time projects approved to being carried into the 2022 budget, they have not been included in this draft budget until budget presentation later in the year. Once all anticipated 2021 costs have been incurred, Council will be presented with the updated list. All

2021 projects are currently funded and will have no negative impact on the 2022 operating budget.

Provincial & Federal Fiscal Retrenchment & Impacts

The following are examples of additional challenges the County has managed as a direct result of fiscal retrenchment and policy impacts of the upper tier governments:

- The province has eliminated the requirement for social housing to pay property taxes.
- Grants in place of taxes were reduced to 50% of the taxable amount.
- The unknown future impact of the Carbon Tax has been budgeted, as an expenditure of approximately \$104,000 by the County on the goods (fuel, utilities, etc.) required for service delivery.
- Police Costing Model for 2022 are to be collected in January of every year, which has an impact on the County’s operating budget.
- Imposing service standards changes via legislation and regulations without any financial support.



OPERATING BUDGET OVERVIEW

The 2022 Proposed Updated Operating Budget was prepared on the premise that the County will deliver the same level and quality of services approved in the draft 2021 Operating Budget.

The increase in the base operating budget is \$289,147. This is comprised of a combination of negative and positive expenditure and revenue shifts.



Exhibit 1: Revenue Changes Included in the Operating Budget details the shifts and reasons driving these revenue changes. These revenue changes show an overall decrease of \$690,897* noting that One Time Projects budgeted in 2021 were fully funded by reserves, and a reserve draw is included for the 2022 Gravel Crushing Program. These changes are detailed in Exhibit 1 below.

Exhibit 2: Expenditure Changes Included in the Operating Budget details the shifts and reasons driving these changes. These expenditure changes show an overall decrease of \$421,550* noting that One Time Projects budgeted in 2021 were fully funded by reserves, and the 2022 Gravel Crushing Program is included in this expenditure. The major changes are detailed in the notes explaining Exhibit 2 below.

Exhibit 1: Revenue Changes in the Operating Budget -\$690,897

[100] Municipal Taxes has an overall estimated reduction of \$147,000. Anticipated reduction in machinery & equipment, and linear assessment due to industry shutdown while taking into account growth at the current mill rate.

[420] Sale of Goods and Services has been decreased by \$30,861 to reflect the 3 year trend in reduction of services purchased, taking into account a reduced amount for the anticipated revenue collection at the waste transfer stations. Included in this draft is the increase in Dust Control, Snow Removal, and the addition of the Sidewalk Snow Removal/Sweeping Fee for Hamlet residents, and increase in contract revenue for grading.

[421] Water Metered has been increased by \$72,280 to reflect three-year sales average and growth factor. New anticipated customers have been included in this calculation.

[422] Bulk Water Sales has been increased by \$22,379 to reflect 3 year average and growth forecast.

[510] Penalties on Taxes has been increased by \$200,000 to reflect the anticipated penalty amounts.

[522] Municipal Reserve allocation have an increase of \$70,000 due to anticipated growth.

[526] Safety Code permits have an increase of \$100,000 due to anticipated growth, and mitigation property moves.

[530] Fines have a small increase of \$4,000 which in large part is due to fees collected through the TRAVIS permitting system, and the County's portion of fines through RCMP revenues.

[550] Interest Revenue has a substantial reduction of \$175,000 based on current interest rates, and actuals anticipated.

[560] Rental & Lease Revenue has an increase of \$20,424 due to the furnishings and rental costs of the trailers in Zama.

[597] Other Revenue has a reduction of \$36,338 based on current levels.

[840] Provincial Grants have decreased by \$1,238,742. These reductions are for specific projects that will be completed with funding allocated in 2021 or will not be incurring expenditures in 2022. As new projects come online, administration will provide Council with updates.

[930] Contribution from Operating Reserves are identifying an increase of \$415,661. The allocation identified in this draft budget is for the Gravel Crushing Program, and 2022 One Time Projects funded from Reserves. The notes expenditures do not include any 2021 one time projects being carried forward in this draft budget.

Exhibit 2: Expenditure Changes in the Operating Budget -\$421,550

[110] [132] [136] Wages and Benefits had an increase of \$100,397. The changes reflect staffing step increases, lump sum payments as per agreement, actual benefit premiums and a +/- 1% decrease in LAPP premiums.

[151] Honoraria's decrease of \$43,000 reflects the 3 year average, and anticipated meetings/training of 2022.

[211] Travel & Subsistence have a reduction of \$53,700 anticipating fewer in person attendance, and virtual conferences/workshops.

[232] Legal had a small increase of \$20,000 due to a current services required for taxation collection, and administrative supports.

[233] Engineering and Consulting had a slight decrease of \$2,500 due to a review of services required to maintain service levels.

[235] Professional Fees had a decrease of \$132,500 due to a review of services required to maintain service levels.

[236] Enhanced Policing had an increase of \$133,688 due to the Police Cost Sharing model rolled out in 2021.

[243] Professional Fees had a decrease of \$23,000 due to a review of budget averages for service.

[251] Repair & Maintenance - bridges has an increase of \$115,000 to repair bridges to ensure service levels and required maintenance is funded.

[253] Repair & Maintenance - equipment had an increase of \$48,500 to maintain all equipment to ensure service levels and anticipated needs.

[258] Contract Services had a decrease of \$305,252 while still maintaining the levels of service based on anticipated needs.

[259] Repair and Maintenance Structural reflects an increase of \$234,500 to ensure levels of service, and anticipated rural road repairs are met.

[274] Insurance reflects an increase of \$127,799 from 2021. After reviewing historical claims, and liabilities, Councils made a motion to increase deductibles, lowering premiums. Without increasing

deductibles, there would have been a 20%+ increase in premiums for 2022.

[531] Chemicals and Salt reflects an increase of \$32,000 due to product price increases and freight.

[532] Dust Control reflects an increase of \$315,000 to repair maintain most Oiled dust control rural roads.

[534] Currently the regravelling cost of \$1,525,000, \$395,000 of spot gravelling, and \$1,500,000 for crushing is reflected in this 2022 budget.

A \$1,500,000 draw from the gravel crushing reserve has been included and approved to offset the cost of the crushing.

[735] Grants to Organizations was recommended at the December 8th Budget Council meeting, and all recommended funding has been incorporated into this draft budget. There is a slight increase of \$6,055 to not for profit organizations, not including any Capital recommended.

[831] [832] Interest & Principle on Debt is reduced by \$28,615 as one financed project only requires one payment to be fully funded. Four (4) projects will be fully funded by end of 2022.

[763] [764] Contributions to reserves are reflected at \$1,774,731 to assist with funding future capital expenditures. Included in these contributions are specific revenues that should be contributed to the reserves namely: Municipal Reserve Revenue; and Off-Site Levies; Water & Sewer Surplus.

[921] Bad Debt remains unchanged from 2021 and will require further discussion with Council in 2022 on analysis of aging schedules related to various account receivables/taxes outstanding, and payment options available to ratepayers.



BUDGET AMENDMENTS BY COUNCIL MOTIONS								
Tracking								
Change #	GL CODE				ADDITIONS (-)	REMOVE (+)	Acummunative BASE Variance	Variance
		Proposed Base Budget (Existing Service Levels)			-\$1,952,832		-\$1,952,832	Oct 12 bud presentation
1	151	Council Honorarium review - COW			-\$12,000		-\$1,964,832	
	32-00-251	Bridge Maintenance			-\$100,000		-\$2,064,832	
	41-30-258	Standard Operating procedures WTP			-\$24,500		-\$2,089,332	
	41-40-258	Standard Operating procedures WTP			-\$24,500		-\$2,113,832	
	764	Reduction in reserve allocation				\$49,000	-\$2,064,832	
	100	Update amendment			\$447,500		-\$1,617,332	
	421	Sale of water - growth increase			\$45,148		-\$1,572,184	
	422	Sale of sewer - growth increase			\$17,660		-\$1,554,524	
	510	Tax Penalty revenue - average			\$200,000		-\$1,354,524	
	550	Interest Revenue			\$75,000		-\$1,279,524	
	560	Rental & Lease rental - update review			\$8,000		-\$1,271,524	
	211	Travel & Subsistance - various				\$9,500	-\$1,262,024	
	258	Various Contracted Services reduction				\$190,000	-\$1,072,024	
	243	Various Contracted Services reduction				\$50,000	-\$1,022,024	
	235	Professional Fees Reduction				\$105,000	-\$917,024	
	532	Oil Dust Control Zama				\$50,000	-\$867,024	
	63-263	Vehicle Allowance			-\$17,136		-\$884,160	
	132/136	Benefit adjustment to current rates				\$11,000	-\$873,160	
	242	Computer programming reduction				\$5,500	-\$867,660	
	521	Fuel rate review increase			-\$9,600		-\$877,260	
	544	Utility rate review increase			-\$43,471		-\$920,731	19-Nov
	543	Natural Gas rate review increase			-\$3,752		-\$924,483	Amend. Proposed
2	420	Hamlet Sidewalk Snowremoval / Sweeping Fee			\$85,500		-\$838,983	
	259	Line Painting Reduction				\$85,000	-\$753,983	
	420	Rural Snow Plow Fee			\$36,520		-\$717,463	
	420	Dust Control Rural Fee			\$4,750		-\$712,713	
	242	Computer Programming - Zoom			-\$700		-\$713,413	
	41-40-531	Salt increase+2k/load			-\$16,000		-\$729,413	
	41-30-50-515	Lab Testing			-\$5,000		-\$734,413	
	764	Water/Sewer reserve allocation			-\$23,096		-\$757,509	
	32-30-40-258	Contracted Services				\$25,000	-\$732,509	
	32-30-40-511	Culverts (3 yr average)				\$75,000	-\$657,509	
	32-30-40-511	Xmas decorations				\$5,000	-\$652,509	December 7-8
	32-30-40-511	Reduce Sand costs (3yr average)				\$25,000	-\$627,509	Amend. Proposed
3	32-30/40-259	Line Painting Amendment (addition)			-\$50,000		-\$677,509	December 7th
	32-30/40-511	Line Painting Amendment (addition)			-\$5,000		-\$682,509	
	11-211	Council meeting meals				\$4,200	-\$678,309	
	12-00-598	Gravel Aggregate 1247-21			\$35,000		-\$643,309	
	73-214	Deh Cho				\$750	-\$642,559	
	1-32-30-420	AT FN grading contract increase			\$75,000		-\$567,559	
	2-23-151	Honorariums FD average				\$50,000	-\$517,559	
	2-23-239	Training recode- 10-01				\$20,000	-\$497,559	
	1-61-526	Permit 3 yr average			\$100,000		-\$397,559	
	2-274	Insurance deductible increase (reduction in costs)				\$10,000	-\$387,559	
	2-51/71-735	Non Profit			-\$141,927		-\$529,486	December 8th
4	132	Benefit Renewal/rate changes rec'd				\$41,261	-\$488,225	
	136	Benefit Renewal/rate changes rec'd			-\$5,580		-\$493,805	
	2-71-735	Insurance Duplicate error / Capital Projects for grant fundir				\$90,988	-\$402,817	
	1-597	Insurance premium to Reserve			-\$13,662		-\$416,479	
	1-32-840	MSI Operating grant - update			\$2,543		-\$413,936	
	One Time Project 1	Atlas Landing Disposition			-\$25,000		-\$438,936	
	One Time Project 2	La Crete Storm Water Master Plan			-\$151,000		-\$589,936	
	One Time Project 3	La Crete Area Structure Plan			-\$150,000		-\$739,936	
	MR	Funding from Municipal Reserve - One Time Project #2 & 3			\$301,000		-\$438,936	
	GOR	Funding from General Operating Reserve			\$25,000		-\$413,936	
	764	Contribution to reserve				\$19,526	-\$394,410	December 16th
5	211	Various Departments - Travel & Subsistance				\$15,700	-\$378,710	
	239	Various Departments - Training				\$950	-\$377,760	
	211	Various Departments - Membership/Conference				\$250	-\$377,510	
	211	Council - Travel & Subsistance				\$10,900	-\$366,610	
	63-534	Ag Dept - Gravel				\$15,000	-\$351,610	
	12-110	Wages				\$36,090	-\$315,520	
	12-136	Wages				\$1,373	-\$314,147	
	1-66	Municipal Reserve Revenue			\$70,000		-\$244,147	
	2-66	Municipal Reserve Allocation			-\$70,000		-\$314,147	
	33-420	Fuel Flowage Revenue			\$25,000		-\$289,147	January 5th
6	1-32-420	Hamlet Sidewalk Maintenance Fee			\$19,800		-\$269,347	January 12th

Mackenzie County
2022 Budget
Contributions to Reserves as per Policy

Reserves	2022 Operating Budget	Minimal contribution	Reserve Policy #
Roads		500,000	Reserve Policy #4
Vehicle & Equipment/Emergency Services	-	250,000	Reserve Policy #6
Recreation and Parks	-	50,000	Reserve Policy #8
Surface Water Management	-	500,000	Reserve Policy #9
Gravel Crushing	-	500,000	Reserve Policy #14
Street Light Replacement	-	253,750	Reserve Policy #19
Grants to Other Organizations	13,662	20,000	Reserve Policy #20
Total	13,662	2,073,750	

Contributions to Reserves as per Revenues/Policies			
Municipal Reserve	150,000	80,000	Reserve Policy #10
Gravel Reclamation Reserve	50,000	50,000	Reserve Policy #5
Off Site Levy Reserve	119,450	119,450	Reserve Policy #3
Water/Sewer (2022 Operating)	1,441,619	1,441,619	Reserve Policy #13
Total	1,761,069	1,691,069	

**TOTAL CONTRIBUTIONS TO RESERVES
 IN THE 2021 BUDGET**

1,774,731	3,764,819
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Draws from Reserves

Gravel Crushing Reserve	1,500,000	1,500,000	2022 Crushing Program
Municipal Reserve	301,000	301,000	One Time Project Funding
General Operating Reserve	25,000	25,000	One Time Project Funding

**TOTAL DRAWS FROM RESERVES
 IN THE 2022 OPERATING BUDGET**

1,826,000

Mackenzie County
2022 Budget

MACKENZIE COUNTY
MUNICIPAL RESERVES

Name	Dec 31, 2020 Ending Balance	2021 Budget TCA	Contigent on Grant Funding	2021 Budget One Time	2021 Operating Budget	2021 Council Motions POST BUDGET APPROVAL Operating	2021 Estimated YE Balance	2022 Operating Budget	2022 Budget One Time	Contigent on Grant Funding	2022 Estimaed YE Balance
Operating Fund Reserves:											
Bursaries	25,350						25,350				25,350
Operating Fund Reserve - incl. non-TC	304,044						304,044				304,044
General Operating Reserve	5,905,940	(992,029)		(964,035)	(433,100)	527,464	4,044,240	-	(25,000)		4,019,240
Gravel Reclamation	226,300				50,000		276,300	50,000			326,300
Gravel Crushing Reserve	1,523,755				896,180		2,419,935	(1,500,000)			919,935
Off-Site Levy Reserve	1,359,531				119,450		1,478,981	119,450			1,598,431
Grants to Other Organizations Reserve	29,780	(26,187)				(8,187)	(4,594)	13,662	-		9,068
Non-profit Organizations	124,773						124,773				124,773
Incomplete Development	12,034	(12,035)					(1)	-	-		(1)
Municipal Reserve	831,118	(107,265)			80,000		803,853	150,000	(301,000)		652,853
Subtotal - Operating Fund Reserves	10,342,624	(1,137,516)	-	(964,035)	712,530	519,277	9,472,880	(1,166,888)	(326,000)	-	7,979,992
Capital Fund Reserves:											
Incomplete Capital - Administration	22,245						22,245				22,245
Emergency Service - Fort Vermilion	450,000						450,000	50,000			500,000
Vehicle & Equipment Replacement	1,953,858	(18,390)					1,935,468	-	-		1,935,468
Street Light Replacement Reserve	484,471						484,471				484,471
Roads (General)	3,074,296	(352,357)					2,721,939	(200,000)	-		2,521,939
Bridges - NEW 2022								200,000			200,000
Incomplete Capital - Airport	109,224						109,224				109,224
Surface Water Management (Drainag	1,141,417	(46,244)					1,095,173	-	-		1,095,173
Water /Sewer Infrastructure	2,383,735	(695,293)			1,432,794	754,400	3,875,636	1,441,619	-		5,317,255
Rural Water Line	1,922,912	(192,930)					1,729,982	-	-		1,729,982
Incomplete Capital - Waste	9,000						9,000				9,000
Recreation Board Reserve - Zama	15,456						15,456				15,456
Recreation Reserve - Fort Vermilion	(27,448)	(19,033)					(46,481)	-	-		(46,481)
Recreation Reserve - La Crete	123,548	-					123,548	-	-		123,548
Recreation and Parks	260,356			(4,500)			255,856				255,856
Incomplete Capital - Recreation	97,837	(933)					96,904	-	-		96,904
General Capital	2,522,794	(1,466,257)	(211,750)			2,172,681	3,017,468	(50,000)	-	(100,000)	2,867,468
Subtotal - Capital Fund Reserves	14,543,701	(2,791,437)	(211,750)	(4,500)	1,432,794	2,927,081	15,895,889	1,441,619	-	(100,000)	17,237,508
TOTAL RESERVES	24,886,325	(3,928,953)	(211,750)	(968,535)	2,145,324	3,446,358	25,368,769	274,731	(326,000)	(100,000)	25,217,500

DRAFT 2022 OPERATING REVENUE BY OPERATIONAL CODE

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 / 22
OPERATING REVENUES						
100-Municipal Taxes	\$25,701,057	\$23,617,379	\$23,680,360	\$23,702,505	\$23,555,505	(\$147,000)
124-Frontage	\$73,576	(\$2,224)	\$37,385	\$99,450	\$99,450	\$0
261-Ice Bridge	\$120,000	\$130,000	\$120,000	\$140,000	\$140,000	\$0
420-Sales of goods and services	\$1,273,937	\$801,414	\$892,473	\$1,036,581	\$1,005,720	(\$30,861)
421-Sale of water - metered	\$3,444,088	\$3,396,053	\$2,900,631	\$3,457,395	\$3,529,675	\$72,280
422-Sale of water - bulk	\$907,778	\$862,607	\$867,700	\$915,229	\$937,608	\$22,379
424-Sale of land	\$0	\$556	\$32,978	\$10,000	\$10,000	\$0
510-Penalties on taxes	\$1,062,787	\$1,074,843	\$611,800	\$500,000	\$700,000	\$200,000
511-Penalties of AR and utilities	\$29,435	\$23,822	\$20,693	\$29,000	\$21,000	(\$8,000)
520-Licenses and permits	\$45,328	\$59,045	\$52,022	\$45,000	\$55,000	\$10,000
521-Offsite levy	\$40,482	\$80,967	\$362,702	\$20,000	\$20,000	\$0
522-Municipal reserve revenue	\$138,985	\$245,377	\$256,050	\$80,000	\$150,000	\$70,000
526-Safety code permits	\$200,599	\$332,055	\$327,668	\$200,000	\$300,000	\$100,000
525-Subdivision fees	\$71,060	\$52,249	\$97,222	\$60,000	\$75,000	\$15,000
530-Fines	\$6,987	\$6,825	\$8,368	\$5,000	\$9,000	\$4,000
531-Safety code fees	\$8,136	\$17,765	\$15,185	\$8,000	\$8,000	\$0
550-Interest revenue	\$606,352	\$357,803	\$136,449	\$500,000	\$325,000	(\$175,000)
551-Market value changes	-\$17,137	\$15,602	\$0	\$0	\$0	\$0
560-Rental and lease revenue	\$171,499	\$180,134	\$133,184	\$153,703	\$174,127	\$20,424
570-Insurance proceeds	\$0	\$4,120	\$0	\$0	\$0	\$0
597-Other revenue	\$52,285	\$24,411	\$24,702	\$65,000	\$28,662	(\$36,338)
598-Community aggregate levy	\$45,182	\$109,834	\$0	\$50,000	\$85,000	\$35,000
630-Sale of non-TCA equipment	-\$471,827	-\$107,227	\$28,881	\$0	\$0	\$0
830-Federal grants	\$51,500	\$10,490	\$0	\$0	\$0	\$0
840-Provincial grants	\$7,869,190	\$8,693,567	\$419,817	\$1,841,095	\$602,353	(\$1,238,742)
890-Gain (Loss) Penny Rounding	\$4	\$2	\$0	\$0	\$0	\$0
909- Other Sources-Grants	\$55,584	\$586,741	\$0	\$15,000	\$0	(\$15,000)
930-Contribution From Operating Reserves	\$577,194	\$281,270	\$0	\$1,410,539	\$1,826,000	\$415,461
940-Contribution From Capital	\$14,940	\$5,697	\$0	\$4,500	\$0	(\$4,500)
TOTAL REVENUE	\$42,079,001	\$40,861,177	\$31,026,270	\$34,347,997	\$33,657,100	(\$690,897)

DRAFT 2022 OPERATING EXPENSE BY OPERATIONAL CODE

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 / 22
OPERATING EXPENSES						
110-Wages and salaries	\$7,755,114	\$6,692,824	\$4,606,559	\$6,526,443	\$6,680,291	\$153,848
132-Benefits	\$1,456,733	\$1,283,183	\$1,012,809	\$1,410,406	\$1,319,040	(\$91,366)
136-WCB contributions	\$152,797	\$127,940	\$54,542	\$89,478	\$127,393	\$37,915
142-Recruiting	\$9,348	\$4,588	\$11,164	\$15,000	\$15,000	\$0
150-Isolation cost	\$81,031	\$49,154	\$31,957	\$43,200	\$43,200	\$0
151-Honoraria	\$948,208	\$553,572	\$441,249	\$630,360	\$587,360	(\$43,000)
211-Travel and subsistence	\$415,372	\$229,044	\$112,159	\$390,314	\$336,614	(\$53,700)
212-Promotional expense	\$42,603	\$21,024	\$8,762	\$39,500	\$36,000	(\$3,500)
214-Memberships & conference fees	\$140,118	\$62,899	\$45,107	\$129,212	\$129,977	\$765
215-Freight	\$92,889	\$76,427	\$58,384	\$99,850	\$98,450	(\$1,400)
216-Postage	\$61,487	\$49,743	\$44,988	\$69,550	\$62,050	(\$7,500)
217-Telephone	\$129,249	\$119,864	\$94,868	\$124,920	\$118,420	(\$6,500)
221-Advertising	\$63,204	\$65,991	\$63,401	\$76,900	\$77,400	\$500
223-Subscriptions and publications	\$7,397	\$11,219	\$8,392	\$15,250	\$12,600	(\$2,650)
231-Audit fee	\$141,400	\$87,800	\$123,000	\$90,000	\$115,000	\$25,000
232-Legal fee	\$80,209	\$61,773	\$117,986	\$80,000	\$100,000	\$20,000
233-Engineering consulting	\$109,133	\$94,306	\$145,034	\$194,500	\$192,000	(\$2,500)
235-Professional fee	\$441,276	\$404,079	\$159,726	\$348,200	\$215,700	(\$132,500)
236-Enhanced policing fee	\$278,290	\$38,050	\$277,512	\$398,236	\$531,924	\$133,688
239-Training and education	\$86,948	\$26,833	\$33,096	\$95,185	\$101,340	\$6,155
242-Computer programming	\$241,233	\$208,973	\$65,021	\$220,137	\$214,675	(\$5,462)
243-Waste Management	\$520,554	\$539,273	\$318,654	\$554,800	\$531,800	(\$23,000)
251-Repair & maintenance - bridges	\$0	\$18,201	\$26,438	\$44,500	\$159,500	\$115,000
252-Repair & maintenance - buildings	\$120,192	\$147,859	\$76,801	\$168,140	\$155,640	(\$12,500)
253-Repair & maintenance - equipment	\$522,860	\$415,833	\$228,510	\$361,450	\$409,950	\$48,500
255-Repair & maintenance - vehicles	\$90,043	\$82,622	\$88,308	\$91,000	\$102,400	\$11,400
258-Contracted Services	\$561,967	\$1,157,214	\$632,306	\$1,081,554	\$776,302	(\$305,252)
259-Repair & maintenance - structural	\$947,700	\$1,198,785	\$750,245	\$1,301,200	\$1,535,700	\$234,500
260-Roadside Mowing & Spraying	\$284,344	\$310,769	\$296,729	\$396,000	\$368,733	(\$27,267)
261-Ice bridge construction	\$145,741	\$82,194	\$111,224	\$120,000	\$125,000	\$5,000
262-Rental - building and land	\$67,500	\$75,500	\$48,469	\$65,850	\$64,650	(\$1,200)
263-Rental - vehicle and equipment	\$73,061	\$75,172	\$37,177	\$139,734	\$104,530	(\$35,204)
266-Communications	\$141,022	\$143,471	\$115,930	\$155,272	\$155,992	\$720
271-Licenses and permits	\$11,609	\$6,050	\$7,815	\$25,545	\$23,000	(\$2,545)
272-Damage claims	\$5,000	\$0	\$0	\$5,000	\$0	(\$5,000)
274-Insurance	\$413,677	\$574,759	\$464,265	\$462,735	\$590,534	\$127,799
342-Assessor fees	\$219,352	\$221,328	\$148,639	\$279,000	\$282,502	\$3,502
290-Election cost	\$0	\$0	\$13,872	\$15,000	\$3,000	(\$12,000)
511-Goods and supplies	\$1,131,036	\$898,911	\$674,356	\$937,534	\$963,313	\$25,779
515-Lab Testing Water/Sewer	\$43,782	\$41,816	\$26,106	\$43,500	\$50,500	\$7,000
521-Fuel and oil	\$730,153	\$595,069	\$537,532	\$647,680	\$645,700	(\$1,980)
531-Chemicals and salt	\$338,452	\$436,241	\$261,391	\$424,800	\$456,800	\$32,000
532-Dust control	\$550,724	\$480,559	\$675,998	\$575,000	\$890,000	\$315,000
533-Grader blades	\$76,482	\$142,048	\$149,989	\$143,000	\$143,000	\$0
534-Gravel (apply; supply and apply)	\$1,211,510	\$551,199	\$1,774,862	\$1,806,634	\$3,420,000	\$1,613,366
543-Natural gas	\$103,161	\$111,262	\$97,030	\$122,247	\$128,013	\$5,766
544-Electrical power	\$656,154	\$662,523	\$559,087	\$717,093	\$717,093	\$0
550-Carbon Tax	\$45,285	\$71,966	\$78,974	\$72,000	\$104,000	\$32,000
710-Grants to local governments	\$1,385,766	\$1,793,917	\$1,521,650	\$2,227,017	\$2,250,000	\$22,983
735-Grants to other organizations	\$2,346,833	\$2,108,278	\$1,809,267	\$2,302,092	\$2,308,147	\$6,055
763/764-Contributed to Reserves	\$3,238,326	\$3,347,133	\$0	\$2,578,424	\$1,774,731	(\$803,693)
810-Interest and service charges	\$26,984	\$24,827	\$19,285	\$21,000	\$22,360	\$1,360
831-Interest - long term debt	\$421,139	\$426,794	\$233,632	\$389,989	\$366,662	(\$23,327)
832-Principle - Long term debt	\$1,632,479	\$1,538,281	\$950,908	\$1,361,746	\$1,356,458	(\$5,288)
921-Bad Debt	\$4,092,837	\$1,673,586	\$78,071	\$1,500,000	\$1,500,000	\$0
One Time projects	\$10,085,394	\$6,011,414	\$2,542,253	\$2,124,820	\$326,000	(\$1,798,820)
TOTAL	\$44,975,158	\$36,234,140	\$22,871,487	\$34,347,997	\$33,926,447	(\$421,550)

Surplus/Deficiency

(\$269,347)

DRAFT 2022 OPERATING REVENUE and EXPENSE BY OPERATIONAL CODE

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
Taxes	\$25,701,057	\$23,617,379	\$23,680,360	\$23,702,505	\$23,555,505	(\$147,000)
User Fees/Sales /Rentals	\$1,445,436	\$981,548	\$1,025,657	\$1,190,284	\$1,179,847	(\$10,437)
Water/Sewer Rates	\$4,351,866	\$4,258,660	\$3,768,331	\$4,372,624	\$4,467,283	\$94,659
Penalties- Overdue Accounts	\$1,092,222	\$1,098,665	\$632,493	\$529,000	\$721,000	\$192,000
Permit & Fees	\$325,123	\$461,114	\$492,097	\$313,000	\$438,000	\$125,000
Interest Earnings	\$589,215	\$373,405	\$136,449	\$500,000	\$325,000	(\$175,000)
Grants	\$7,976,274	\$9,290,798	\$419,817	\$1,856,095	\$602,353	(\$1,253,742)
Other Revenue	\$5,674	\$492,641	\$871,067	\$469,450	\$542,112	\$72,662
Reserve Draws	\$592,134	\$286,967	\$0	\$1,415,039	\$1,826,000	\$410,961
Total Revenues	\$42,079,001	\$40,861,177	\$31,026,270	\$34,347,997	\$33,657,100	(\$690,897)

	2019 Actual	2020 Actual	2021 YTD	2021	2022	\$ Variance
	Total	Total	Total	Budget	Budget	2021 /22
Salaries and Benefits	\$10,403,231	\$8,711,261	\$6,158,280	\$8,714,887	\$8,772,284	\$57,397
Materials and Supplies	\$4,459,455	\$3,261,111	\$3,989,777	\$5,037,866	\$6,945,219	\$1,907,353
Contracted Services	\$5,218,712	\$5,776,854	\$4,200,873	\$6,406,216	\$6,591,357	\$185,141
Utilities	\$1,664,002	\$1,560,684	\$1,367,491	\$1,683,940	\$1,713,226	\$29,286
Debt/Capital Financing	\$9,411,765	\$7,010,621	\$1,281,896	\$5,851,159	\$5,020,211	(\$830,948)
Grants	\$3,732,599	\$3,902,195	\$3,330,916	\$4,529,109	\$4,558,147	\$29,038
One Time Projects	\$10,085,394	\$6,011,414	\$2,542,253	\$2,124,820	\$326,000	(\$1,798,820)
Total Expenditures	\$44,975,158	\$36,234,140	\$22,871,487	\$34,347,997	\$33,926,444	(\$421,553)
Estimated 2022 Shortfall				\$0	(\$269,344)	

**Mackenzie County
Grants to Other Non-Profit Organizations**

Organization	Operating or Capital	Dec 8, 2021 Rec	2022 Request	2021 budget includes COVID and operational funding				2022 Notes
				2021 Budget	2020 Budget	2019 Budget	2018 Budget	
FV Agricultural Society - Heritage Centre	Operating	\$27,750	\$27,750	\$27,750	\$27,750	\$27,750	\$25,000	Wages for full time Heritage Centre Assistant, operations
FV Area Board of Trade	Operating	\$16,000	\$16,000	\$17,000	\$17,000	\$17,000	\$17,000	Operating expenses for Building maintenance \$10,000; Hosting Community events - Moonlight Madness, Christmas tree lighting, Canada Day breakfast \$6,000
	Capital	\$0	\$12,500					New park benches: \$7,500; Monument for cenotaph: \$5,000
FV & Area Seniors' and Elders' Lodge Board 1788	Operating	\$0				\$8,000		No Application Received.
FV Friends of the Old Bay House Society	Utilities only	\$2,500		\$2,500	\$2,500	\$2,500	\$2,500	No Application Received.
FV Royal Canadian Legion, Branch 243	Operating	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$6,000	Utilities expense
	Capital	\$23,637	\$24,794					New roof with insulation \$19,925, eaves troughing \$4,869.38 - NOTE - Require 2 quotes = \$23,637
FV Seniors' Club	Operating	\$0		\$6,000	\$6,000	\$6,000	\$4,000	No application received.
	Capital	\$0			\$12,000			
Golden Range Society of High Level	Operating	\$6,000						Assistance with utility and maintenance expenses
HL Agricultural Exhibition Association	Capital	\$7,000	\$7,000	\$10,000	\$10,000	\$20,000	\$15,000	Purchase of portable panels
	Operating	\$0				\$40,000		
	Sponsorship	\$0				\$8,000		
HL Community Policing Society	Operating	\$0	\$104,237					Sustaining Child & Youth Advocacy Centre for victims of abuse: \$85,190 To deliver Trauma Informed Parenting Programming: \$19,047
HL Rural Community Hall	Operating	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	Operating Expenses
	Capital	\$6,000	\$6,000	\$7,500	\$10,000	\$15,000	\$15,000	Floor washer
L.A. on Wheels Society	Operating	\$35,000	\$35,000	\$35,000	\$35,000	\$45,000		as per agreement, maximum repairs up to \$35,000
LC Area Chamber of Commerce	Operating	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	Operating Funds
LC Agricultural Society - Mennonite Heritage Village	Capital	\$13,000	\$14,454	\$13,000	\$13,000	\$13,000	\$13,000	Install a orchard irrigation system: \$12,250 Camera surveillance upgrade: \$2,204
	Supplementary	\$45,000	\$75,000	\$45,000	\$45,000	\$45,000	\$35,000	Operating Expenses
	Operating-Utilities & Insurance	\$45,000	\$45,000	\$45,000	\$45,000	\$43,000	\$41,000	
LC Community Equine Centre	Capital	\$0	\$120,000					Heated 30x260 building addition: \$100,000 Grounds/dirt upgrades: \$20,000
	Operating - Heat and Power	\$10,000	\$10,000	\$10,000		\$10,000	\$10,000	
La Crete Ferry Campground Society	Operating	\$0				\$7,000		
	Insurance	\$2,500	\$2,500	\$2,500	\$2,000	\$1,615		No application received. Insurance as per agreement.
LC Field of Dreams Stampede Committee (Rodeo)	Capital	\$9,000	\$79,000			\$7,500	\$25,000	Outdoor pavilion: \$70,000 New announcer booth: \$9000
LC Meals for Seniors	Operating	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	Providing well balanced, nutritional meal once a day for the senior citizens living in the Altenheim.
LC Polar Cats	Operating	\$15,000	\$15,000	\$7,500	\$5,000	\$5,000	\$5,000	Operating costs of maintaining trails, cabin, and equipment, and insurance and land lease fees.
LC Seniors Inn (drop-in centre)	Operating	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	
	Operating - Utilities	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	Application received but no grant amounts requested
Rainbow Lake Family Centre	Capital	\$0				\$1,420		No longer in operation
Rainbow Lake Youth Center	Operating	\$25,000	\$38,000	\$25,000	\$25,000	\$25,000	\$25,000	Employee wages, operating costs, hosting activities
	Capital	\$0	\$4,280					Upgrading the outdated and unrepairable gaming consoles
Rocky Lane Agricultural Society	Capital	4 loads of gravel	4 loads of gravel	gravel	\$15,000	\$15,000	\$15,000	Gravel area for antique farm equipment display; 4 loads of gravel County promo items as event prizes: no amount quoted
	Supplementary	\$15,000	\$15,000	\$15,000	\$3,000	\$14,450	\$14,000	Operation of riding arena, community hall, and cross country ski trails
	Operating - Arena Heat and Power	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	Utility reimbursement request included in \$25,000 supplementary funds request.
ZA Chamber of Commerce	Operating	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	No application received.
STARS Air Ambulance	Operating	\$0					\$5,000	
Festival of Trees	Operating	\$0				\$2,000		
REDI	Operating	\$28,000	\$28,000	\$28,000	\$28,000	\$28,000	\$28,000	
High School Bursaries	Operating	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$29,000	
Grants to Other Organizations - Misc	Operating	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	
Cemetaries	Operating	\$3,600	\$3,600	\$3,600	\$5,400	\$4,800	\$4,200	
Emergent/ Emergency Funding	Operating	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	Grants to Other Organization Budget - Under Administration
Total		\$468,987	\$817,115	\$434,350	\$440,650	\$546,035	\$434,700	

Grants to Other Non-Profit Organizations - CONTINGENT ON GRANT FUNDING

Organization	Operating or Capital	2022 Request					2022 Notes
Tompkins Improvement Board	Capital	\$100,000	\$600,000				Construction of a cold storage steel shell to cover the ice rink, to be attached to Blue Hills Community School
		\$568,987	\$1,417,115				

Mackenzie County
Grants to Other Non-Profit Organizations

Library Boards

	2022 Recommended	2022 Request	change	2021 Budget	change	2020 Budget	change	2019 Budget	change	2018 Budget	change
Mackenzie Library Board	\$ 228,000	\$228,000	0%	\$228,000	0%	\$228,000	0%	\$228,000	0%	\$228,000	100%
NEW: Request for Capital Reserve Fund	\$ 20,000	\$20,000									
BlueHills Library	\$ 15,000	\$15,000	0%	\$15,000	0%	\$15,000	257%	\$15,000	0%	\$4,200	0%
Utilities	\$ 19,265	\$19,265	5%	\$18,348	23%	\$14,939	5%	\$14,228	5%	\$13,550	37%
Total	\$ 282,265	\$282,265	7.7%	\$262,059	1.6%	\$257,939	0%	\$257,228	4.67%	\$245,750	10.49%
Population (based on 2017)		12512		12512		10927		10927		10927	
\$ per capita		\$22.56		\$20.94		\$23.61		\$23.54		\$22.49	

Budget and actuals:

To code to 2-74-00-00-735 Grants to other organizations

FCSS

	2022 Recommended	2022 Request	change	2021 Budget	change	2020 Budget	change	2019 Budget	change	2018 Budget	change
Fort Vermilion FCSS	\$ 149,202	\$219,000	47%	\$149,202	0%	\$149,202	0%	\$149,202	0%	\$149,202	0%
La Crete FCSS	\$ 215,210	\$220,000	2%	\$215,210	0%	\$215,210	0%	\$215,210	0%	\$215,210	0%
Zama FCSS	\$ 8,941	\$8,941	0%	\$8,941	0%	\$8,941	0%	\$8,941	0%	\$8,941	0%
Total FCSS Funding Requested:	\$ 373,353	\$447,941	20%	\$373,353	0%	\$373,353	0%	\$373,353	0%	\$373,353	0%
Provincial FCSS Funding (80%)	\$ 298,682	\$298,682	0%	\$298,682	0%	\$298,682	0%	\$298,682	0%	\$298,682	0%
Municipal Share (20%)+	\$ 74,671	\$74,671	0%	\$74,671	0%	\$74,671	0%	\$74,671	0%	\$74,671	0%
Provincial + Municipal funding available:	\$ 373,353	\$373,353	0%	\$373,353	0%	\$373,353	0%	\$373,353	0%	\$373,353	0%
Requested over the funding available:	\$ -	\$74,588		\$0		\$0		\$0		\$0	

The 20% municipal share is funded by the County's municipal taxes.

Mackenzie County
Grants to Other Non-Profit Organizations

Agriculture

Organization	Operating or Capital	2022 Recommended	2022 Request	2021 Budget	2020 Budget	2019 Budget	2018 Budget
Frontier Veterinary Services	Operating - Large Animal	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$26,000
	Operating	\$45,000	\$45,000	\$45,000	\$45,000	\$40,000	\$40,000
FV Mackenzie Applied Research Association	Operating	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
	Operating	\$10,000	\$10,000	\$10,000	\$15,000	\$15,000	\$15,000
Farm Safety	Operating	\$3,500	\$3,500	\$3,500	\$2,500	\$2,500	\$0
Total		\$148,500	\$148,500	\$148,500	\$152,500	\$147,500	\$131,000

Mackenzie County
Grants to Other Non-Profit Organizations

Cemeteries

	Location	Nov 5, 2021 Rec	2022 Request	2021 Budget	2020 Budget	2019 Budget	2018 Budget
Cornerstone Evangelical Church	La Crete	\$600	\$600		\$600	\$600	\$600
High Level Cemetary	High Level	\$600	\$600	\$600	\$600	\$600	
La Crete Bergthaler	La Crete	\$600	\$600	\$600	\$600	\$600	\$600
La Crete Christian Fellowship	La Crete	\$600	\$600	\$600	\$600	\$600	\$600
Living Hope Evangelical Church	La Crete	*			\$600		
North Paddle River Cemetary	Rocky Lane	\$600	\$600	\$600	\$600	\$600	\$600
Ruthenian Greek Cemetary	Rocky Lane	\$600	\$600	\$600	\$600	\$600	\$600
St. Henry's RC Cemetary	Fort Vermilion	*		\$600	\$600	\$600	\$600
St. Luke's Anglican Cemetary	Fort Vermilion	*			\$600	\$600	\$600
Total:		\$3,600	\$3,600	\$3,600	\$5,400	\$4,800	\$4,200

* NO request received

		2022 Recommended 2021-12-08	2022 Requests	2021 Budget	2020 Budget	2019 Budget	2018 Budget
Fort Vermilion Recreation Society:	Operating - Board & Facilities	\$214,178	\$264,000	\$214,178	\$214,178	\$214,178	\$213,728
	Paid by County:						
	Operating - utilities	\$139,061	\$136,334	\$133,661	\$131,040	\$128,471	\$122,353
	Operating - insurance	\$13,139	\$21,900	\$25,000	\$17,958	\$17,958	\$16,912
	TOTAL	\$366,379	\$422,234	\$372,839	\$363,176	\$360,607	\$352,993

		2022 Recommended 2021-12-08	2022 Requests	2021 Budget	2020 Budget	2019 Budget	2018 Budget
La Crete Recreation Society:	Operating - Board & Facilities	\$372,490	\$372,490	\$345,190	\$345,190	\$345,190	\$343,390
	Paid by County:						
	Operating - utilities	\$156,631	\$153,560	\$150,549	\$147,597	\$144,703	\$137,813
	Operating - insurance	\$35,961	\$48,270	\$45,901	\$39,131	\$39,131	\$36,828
	TOTAL	\$565,083	\$574,320	\$541,640	\$531,918	\$529,024	\$518,031

		2022 Recommended 2021-12-08	2022 Requests	2021 Budget	2020 Budget	2019 Budget	2018 Budget
Zama Recreation Society (excl. FCSS & excl. Chamber of Commerce)	Operating - Board & Facilities	\$137,181	\$137,182	\$137,182	\$137,182	\$137,182	\$136,732
	Paid by County:						
	Operating - Utilities	\$11,246	\$11,026	\$10,810	\$10,598	\$10,390	\$9,895
	Operating - Insurance	\$5,648	\$9,415	\$8,972	\$6,107	\$6,107	\$5,769
	TOTAL	\$154,076	\$157,623	\$156,964	\$153,887	\$153,679	\$152,396

Summary of Recreation Boards Budget History

	2022 Recommended 2021-12-08	2022 Requests	2021 Budget	2020 Budget	2019 Budget	2018 Budget
Summary						
Total operating	\$723,849	\$773,672	\$696,550	\$696,550	\$696,550	\$693,850
County-paid utilities & insurance	\$361,688	\$380,505	\$374,893	\$352,431	\$346,760	\$329,570
One Time Projects added to Op R&M						
Grand total	\$1,085,537	\$1,154,177	\$1,071,443	\$1,048,981	\$1,043,310	\$1,023,419

Fort Vermilion Recreation Society:	2022 Request	2021 Budget	2020 Budget	2019 Budget	2018 Budget
	\$383,450	\$0	\$78,443	\$98,400	\$98,000

2022 Capital Grant Requests	2022 Recommended 2021-11-05	2022 Requests	Cost Allocation		
			Rec. Board cost share	County cost share	Total
Community Hall Air Conditioning	\$50,000	\$65,000			\$0
Bobcat Purchase	\$0	\$78,750			\$0
Paving Cultural Complex parking lot	\$0	\$201,600			\$0
Main lobby epoxy floor	\$8,400	\$8,400			\$0
Fencing beach volleyball court	\$0	\$6,500			\$0
New electric ice edger	\$0	\$7,200			\$0
Window install in curling lounge	\$0	\$8,000			\$0
Painting and install of puck board in fitness centre	\$0	\$8,000			\$0
Roof leak exploration and repair	\$15,000	no estimate		no estimate	no estimate
TOTAL CAPITAL REQUESTS	\$73,400	\$383,450	\$0	\$0	\$0

La Crete Recreation Society:	2022 Request	2021 Budget	2020 Budget	2019 Budget	2018 Budget
	\$76,500	\$16,000	\$52,900	\$174,963	\$107,500

2022 Capital Grant Requests	2022 Recommended 2021-11-05	2022 Requests	Cost Allocation		
			Rec. Board cost share	County cost share	Total
Ball Diamond Water Line	\$6,000	\$6,000			\$0
Field House lobby flooring install	\$3,500	\$3,500			\$0
3 new industrial snowblowers for outdoor rinks	\$18,000	\$18,000			\$0
Replace bowling pins	\$3,000	\$3,000			\$0
Replace splash park sand	\$3,500	\$3,500			\$0
New beach volleyball court	\$10,000	\$35,000			\$0
Replace concrete pad by shop door	\$7,500	\$7,500			\$0
Operating					
TOTAL CAPITAL REQUESTS	\$51,500	\$76,500	\$0	\$0	\$0

Zama Recreation Society (excl. FCSS & excl. Chamber of Commerce)	2022 Request	2021 Budget	2020 Budget	2019 Budget	2018 Budget
	\$0	\$0	\$0	\$32,897	\$0

2022 Capital Grant Requests	2022 Recommended 2021-12-08	2022 Requests	Cost Allocation - Approved		
			Rec. Board cost share	County cost share	Total
Plexiglass Window in Park Shelter	17000	\$17,000			
Cabin Utilities Development - \$120,000 - County share \$20,000	20000	\$20,000			
TOTAL CAPITAL REQUESTS	\$37,000	\$37,000	\$0	\$0	\$0

Summary of Recreation Boards Budget History

Summary	2022 Recommended	2022 Request	2021 Budget	2020 Budget	2019 Budget	2018 Budget
Total capital (County's portion)	\$161,900	\$496,950	\$16,000	\$131,343	\$306,260	\$205,500
Grand total	\$161,900	\$496,950	\$16,000	\$131,343	\$306,260	\$205,500

MACKENZIE COUNTY

2022 RECOMMENDED ONE TIME Projects

Project Description	2022 BUDGET REQUESTS	Internal Funding		Notes
		Restricted Surplus (previous years)	RS-type	

(61) - Planning & Development Department

LC - Atlas Landing Dispositions	25,000	25,000	GOR	Surveys, consultations, applications & site work to be compliant on several assets and corresponding dispositions.
LC - Storm Water Plan	151,000	151,000	MR	Storm water major and minor, basin deliniation, standards review, preliminary design of future storm ponds, trunk sewer alignment and outlets.
La Crete Area Structure Plan	150,000	150,000	MR	Review and update the La Crete Area Structure Plan
Total department 61	326,000	326,000	-	

TOTAL 2022 Requested ONE TIME Projects	326,000	326,000	-	326,000
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